



**Building Supply Firm located in Glen Huron is currently seeking a full time Inside Counter and Contractor Sales Representative.**

Duties and Responsibilities

Assist customers with purchases and product information.

Assist with sales of special order products, such as Flooring, Roofing, Doors, Sheet goods, Siding etc.

Provide Sales Quotes for Building Supplies, Decks, Sheds, Roofing, Siding etc.

Assist with shipping and receiving and associated paperwork.

Have flexibility to work in any other temporary assignment designated by management.

Always treat customers as they are always # 1.

Job Requirements

Minimum 2 years experience in Retail Sales.

Experience with the Lumber and Building Materials Industry.

Knowledge and Experience with Trusses, Floor Systems, Windows and Doors, Hardware, Plumbing and Electrical, Power Tools, Paint, Roofing and Siding etc.

Work well independently and also with a team.

Be a motivated, self-disciplined individual with a strong work ethic.

Ability to listen and understand customer needs.

Computer skills.

Must be fit.

Must be flexible, versatile, energetic, friendly and enjoy working with others.

Any Office, Banking and Leadership experience would be an Asset.

**Resumes may be E-mailed to [saleshamiltonbros@ultrafastwireless.com](mailto:saleshamiltonbros@ultrafastwireless.com)**