



# RETAIL JOB DESCRIPTIONS Handbook

The LBMAO, as part of its mandate to support its members in the operations of their businesses, has developed a list of job descriptions specific to the building supply/hardlines industry.

This list is available for a small fee to members as a benefit of membership. The list has been composed from various sources and is a general guide to assist storeowners and managers to develop their own job descriptions as required in their respective businesses.

Following are some of the job descriptions included:

- General / Store Manager
- Sales Manager
- Department Manager
- Yard Foreman
- Comptroller
- Yard Worker / Loader



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